

**Present:** J.B. Riggs Parker, Warren Doty, Frank Fenner, Tim Carroll, Jonathan Revere, Corajane Adams, Dangoule Boedris, Matthew Bradley, Brian Cioffi, Todd Christy, Emiy Day, Megan Dooley, Philippe & Madeleine Ezanno, Jim Feiner, John Flender, Paul Galligan, Zee Gamson, Clark Goff, Andy Goldman, Carol Grant, Chuck Hodgkinson, George & Cristine Kinsman, Tim Lasker, Michelle & Chip Leonardi, Mark London, Frank & Judy LoRusso, Margret Maida, Billy Meegan, Tobias & Leslie Myers, Shelia Muldaur, Cameron Parry, Bill Randol, Bill Rossi, Jane Slater, Darddanella & Sean Slavin, David Vigneault, Emily Wash, Tim & Nisa Webster, Lev & Jennifer Wlodyka.

Mr. Parker called the meeting to order at 7:30 p.m. in the Selectmen's Meeting Room.

Martha's Vineyard Parking Clerk – Dukes County to host ticket processing

Carol Grant from the Martha's Vineyard Parking Clerk's office informed the Selectmen that her office is proposing to streamline the parking ticket process by processing tickets in-house rather than in the Plymouth office. Ms. Grant said there would be no increase in their budget and the costs would be spread out over five years, and ensures a faster reimbursement to towns. Mr. Fenner moved and Mr. Doty seconded to approve the proposal for the Martha's Vineyard Parking Clerk's office to process parking tickets in-house. SO VOTED: Three Ayes.

Corajane Adams: Completion of Probationary Period as Cemetery Superintendent

Cemetery Commissioner, John Flender recommended to the Selectmen to appoint Corajane Adams a permanent employee having completed the probationary period as required by the Personnel Bylaw. Mr. Doty moved and Mr. Fenner seconded to appoint Corajane Adams a permanent part-time employee for the Town of Chilmark as Cemetery Superintendent. SO VOTED: Three Ayes.

Middle Line Road Homesite Lottery

At the opening of the Middle Line Road homesite lottery Mr. Parker gave thanks and recognition to Zee Gamson and the late Molly Flender for being instrumental in beginning this affordable housing project for the Town, which has been nine years in the making. Housing Committee Chairman Andy Goldman thanked members of the Housing Committee, Zee Gamson and Molly Flender. Mr. Goldman described Molly Flender as the symbol of the perseverance, interest and commitment that drove the project to this point, as well as having the foresight, energy and ability to create the acceptance of this project today. Mr. Doty gave a brief update on the status of the Middle Line Road project and reminded everyone that the Town would be awarding six homesites tonight, but there are going to be nine total buildings in the development including the three rental duplexes.

Mr. Fenner moved and Mr. Doty seconded to name the main road through the subdivision Molly's Lane in memory of Molly Flender. SO VOTED: Three Ayes.

Mr. Fenner moved and Mr. Doty seconded to name the three main roads in the subdivision (as outlined on the chart by Todd Christy in clockwise rotation) Beech Grove, Holly Grove and Oak Grove. SO VOTED: Three Ayes.

David Vigneault, from the Dukes County Regional Housing Authority was present to assist with the homesite lottery. Todd Christy, assistant to the Housing Committee, briefly explained the extensive application process and requirements to be eligible for the homesite lottery. Mr. Christy explained that the Martha's Vineyard Commission (MVC) requires that one third of affordable housing in such a subdivision must be awarded to an applicant that earns 100% or less of Dukes County average median

income (AMI). Because there was only one Chilmark resident applicant that qualified for the MVC requirement, the first lot would be awarded rather than drawn from a lottery. Mr. Fenner moved and Mr. Doty seconded to award a homesite lot to Cameron Parry based on the MVC requirement. SO VOTED: Three Ayes.

Mr. Christy called the names of the five other candidates for the second MVC-mandated homesite with an Island preference to come forward and place their tickets in the lottery box: Philippe and Madeleine Ezanno; George and Christine Kinsman; Tobias and Leslie Myers; Jennifer Slossberg; Timothy and Nisa Webster. Zee Gamson drew Jennifer Slossberg as the winner of the lot. Following assignment of the Slossberg homesite, the MVC-mandated applicants drew lots to establish priority as alternates to receive a lot if Mr. Parry or Ms. Slossberg did not exercise their options. George and Cristine Kinsman of West Tisbury won the right to be the first alternates for an MVC-mandated lot. The other alternates for the MVC-mandated lots, in order of priority, were: Philippe and Madeleine Ezanno; Tobias and Leslie Myers; Tim and Nisa Webster.

After awarding the two MVC-mandated lots, another lottery was held for applicants with Chilmark preferences who live, work or volunteer in town, and earn 150% or less than the Dukes County AMI. The qualifying applicants for the Chilmark preference lottery for the remaining four homesites were Dangoule Boedris, Matthew Bradley, Jeff and Emily Day, Michelle and Chip Leonardi, Lev and Jennifer Wlodyka. The recipients of the four homesite lots were drawn in the following order: Lev and Jennifer Wlodyka; Matthew Bradley; Jeff and Emily Day; Michelle and Chip Leonardi. Dangoule Boedris would be the first alternate to receive a homesite lot if one of the Chilmark preference homesite winners did not exercise their options. A final lottery was held to determine the remaining alternates with an Island preference. Alternates were drawn in the following order: Benton and Emily Coulter; Philippe and Madeleine Ezzanos; Paul Galligan and Emily Wash; Sara and Michael Bergeron; Tobias and Leslie Myers; Timothy and Nisa Webster.

The new homesite recipients then drew the addresses for their new homes. The addresses were drawn as follows: 1 Beech Grove to Jennifer Slossberg; 4 Beech Grove to Jennifer & Lev Wlodyka; 1 Holly Grove to Emily and Jeff Day; 4 Holly Grove to Chip & Michelle Leonardi; 1 Oak Grove to Matt Bradley; 4 Oak Grove to Cameron Parry. Mr. Doty moved and Mr. Fenner seconded to approve the awarding of all six resident homesite lots at Middle Line Road. SO VOTED: Three Ayes.

At the conclusion of the lottery, each homesite lot recipient received a packet of information related to the leasing and homebuilding process and planned to attend an informational meeting with the Housing Committee on January 21, 2010.

\*Five Minute Recess\*

#### Approval of Selectmen Minutes

Mr. Parker called for any changes or corrections to the January 5, 8 and 12, 2010 Board of Selectmen meeting minutes. Mr. Fenner moved and Mr. Doty seconded to adopt the minutes as amended. SO VOTED: Three Ayes.

#### Sean Slavin: Completion of Probationary Period as Chilmark Police Patrolman

Police Chief Brian Cioffi recommended to the Selectmen to appoint Patrolman Sean Slavin as a permanent employee according to the Personnel Bylaw; however, reserve the right to the State Statue that allows removing Mr. Slavin from his position without just cause. Mr. Doty moved and Mr. Fenner seconded to appoint Patrolman Sean Slavin as a permanent employee according to the Personnel Bylaw;

however, reserve the right to exercise the State Statue and remove him from his position within one year without just cause. SO VOTED: Three Ayes.

#### Job Vacancy Posting for Administrative Assistant to the Fire Chief

Mr. Carroll spoke on behalf of the Fire Department to request to fill a job vacancy for the Administrative Assistant to the Fire Chief, which is a five to seven hours a week position with OBRA and Employee Assistance Program benefits. Mr. Carroll stated that the potential applicants must be from the Tri-Town area and affiliated with emergency services as they will be assisting the Fire Chief in the event of an emergency. Mr. Fenner moved and Mr. Doty seconded to post the vacancy notice for the Administrative Assistant to the Fire Chief. SO VOTED: Three Ayes.

#### Seasonal Compensation Plan

The Personnel Board voted to recommend to the Selectmen abolishing the Seasonal Compensation Plan (SCP), which awards double step increases to seasonal employees. There was discussion about how the SCP has the same dollar values as the general plan; however, an employee starts at step two and then accelerates their progress through the plan by moving to step four, six and eight. Mr. Carroll stated that abolishing the plan cannot reduce a current seasonal employees' pay rate. Mr. Parker believes that the seasonal employees should be treated as a labor pool should not be reconsidered as returning employees. Chief Cioffi said he would like it to be considered that, with the exception of the traffic officers, the Police Department uses seasonal employees year-round for sporadic shift coverage and details. The Selectmen agreed that further discussions should be had to address how to manage seasonal employees. Mr. Fenner moved and Mr. Doty seconded to adopt the recommendation from the Personnel Board to eliminate the Seasonal Compensation Plan and put an article on the warrant for the Annual Town Meeting to rescind the action of the 2000 Annual Town Meeting that established the Season Compensation Plan. SO VOTED: Three Ayes.

The Selectmen did not take action on the memo from the Executive Secretary explaining the SCP process.

#### Financial Team Discussion

Mr. Parker discussed that the Personnel Board is reviewing the request to change the Assistant Assessor's compensation grade from grade nine to grade ten, which has prompted a review of the entire financial team's job descriptions to maintain balance within the team. Currently all financial team positions are a grade nine. Mr. Carroll made note that it has been ten years since a full review has been completed of the entire staff's job descriptions. Mr. Parker said he was concerned with fairness within employees compensation grades, in particularly with regard to the financial team since all members are currently on the same grade level. Mr. Doty also is concerned with fairness and grade creep. The Selectmen agreed to request that the Personnel Board review the entire financial team's job descriptions.

#### Distributed Antenna System (DAS) Contract

Mr. Carroll reported that the contract with American Tower Corporation (ATC) for DAS should be signed by the end of the month and asked the Selectmen to address any business terms within the contract to be resolved before the contract is finalized. Mr. Fenner submitted his comments on the contract to Mr. Carroll to incorporate. The Selectmen requested a printed copy of the contract to review tomorrow. Mr. Doty made a request to refer to the Hub Station as the Hub and not the Hotel. The final contract would be approved by the Selectmen and then the Selectmen will authorize Chairman Parker to sign the contract. Mr. Doty moved and Mr. Fenner seconded to approve the utility pole easement to the Hub Station at the landfill. SO VOTED: Three Ayes.

### Menemsha Creek Lots

Mr. Carroll informed the Selectmen that it was time to renew the Menemsha Creek Lot leases and asked if the Selectmen had any requests prior to issuing the leases. The Selectmen agreed to hold issuing the leases until the proper issues with regard to repairs and the like can be addressed with the Parks and Recreation Committee. Mr. Fenner felt strongly that in order to properly protect the Town, all lease holders for Town owned property should have a liability policy naming the Town as additionally insured for a minimum of \$1 million. Mr. Fenner researched liability insurance costs and was given an estimated cost to the policy holder of \$200, but that figure would increase or decrease depending on the individual. Mr. Fenner declared that he did not want to create a financial hardship on the fishermen, but due to the minimal cost of the Creek Lot rents, the impact should be minimal. Mr. Carroll stated that the Town's liability insurance coverage is \$1 million with a \$3 million umbrella. Mr. Doty expressed concern that if the liability coverage expense would exceed \$200 that it would be a hardship to some of the fishermen. Mr. Doty requested time to research the actual insurance costs to the lease holders before calling a vote.

The Selectmen agreed that it was also time to review the rents for the Creek Lots and Bulkhead leases, in particularly for the retail businesses. The Selectmen agreed to invite the Parks and Recreation Committee to their next meeting on February 2, 2010 to discuss the condition of the Creek Lots and review rents.

Mr. Carroll reminded the Selectmen that Louis Stanley Larsen was removed from his family's Creek Lot lease in 2009 because he had a Bulkhead lot, and now Mr. Larsen is requesting to be put back on the Creek Lot lease because he relinquished his Bulkhead lot. Mr. Doty moved and Mr. Fenner seconded to reinstate Louis Stanley Larsen as a lessee on the lease for Creek Lot 14. SO VOTED: Three Ayes.

### Chilmark School Snow Blower Request

Mr. Carroll said the Chilmark School purchased a snow blower that is too large for the staff to operate and they have made a request to have the Town purchase a smaller one. The Town currently does not have a snow blower and could use the snow blower currently owned by the school. The Selectmen approved Mr. Carroll purchasing a new snow blower for the Chilmark School.

### Owner's Project Manager

Mr. Doty said the interviews for the Owner's Project Manager were held on Friday, January 15, 2010 by the Middle Line Road Construction Advisory Committee. The intended position is for five to twenty hours a week, depending on the stage of the project, over the twelve month construction period for approximately \$40,000. The Selectmen agreed that hiring a well seasoned project manager would save the Town money and valuable time with this affordable housing project. After some discussion about whether all the candidates should be interviewed by the Selectmen, Mr. Doty said he would take the Selectmen's direction and come back with a recommendation.

Mr. Doty moved and Mr. Fenner seconded a motion to adjourn. SO VOTED: Three Ayes.

Meeting adjourned.

Respectfully submitted by Nina M. Lombardi.

Approved February 2, 2010.